



WE'RE HIRING

ACCOUNT EXECUTIVES

About Adeo

Adeo Advocacy is a woman-owned and led communication and creative agency headquartered in Baltimore. Powered by a team of talented communicators, writers, organizers, digital strategists, creative ideologists and political operatives, we work with clients across industry to build layered campaigns that amplify brand position, educate communities, engage supporters and connect with consumers.

Responsibilities

Account Executives drive the day-to-day execution of client strategy across a broad spectrum of industry, issue and tactical platforms, including message and narrative development, paid communications, digital strategy, media relations and grassroots advocacy. Responsibilities include:

- Support the execution of integrated, multi-platform campaigns for a diverse roster of clients.
- Cultivate a deep understanding of our client's business objectives and target audiences.
- Deliver proactive client management and unmatched service on multiple accounts.
- Produce strong written deliverables under tight deadlines.
- Guide internal and external teams in the development of creative assets.
- Execute digital strategy.
- Contribute creativity, passion and heart to an entrepreneurial team environment.

Qualifications

- At least three years of experience in communication, public relations, public affairs or advocacy, preferably within an agency environment.
- Experience with social media platforms and best practices is a plus.
- Proven ability to work on multiple projects simultaneously.
- Strong written, verbal and presentation skills.
- Driven, creative and resourceful.
- Unwavering attention to detail.

Benefits Include

- Partial employer-paid health care.
- 401k with employer match.

Next Steps

Please submit a cover letter, resume, salary requirements and references to hello@adeoadvocacy.com with AE in the subject line.

Adeo is committed to the diversity of our team and partners. We strongly encourage women, people of color and candidates of all gender identities and expressions to apply.